

Glen Huntly Primary School 3703



Internet Use (ICT Acceptable Use) Policy

Rationale:

Glen Huntly Primary School's ICT services and facilities aim to:

- Cater for frequent use, whilst being flexible enough to accommodate the needs of every student.
- Introduce relevant and up to date software and hardware across the curriculum and school.
- Provide opportunities for students, staff and parents to develop their skills and knowledge in the use of various technologies.
- Provide safe, filtered access to the Internet.
- Provide on-call service for teachers, parents, and students who have any ICT issues during school hours.

Guidelines:

Internet use and behavior

- Internet access is restricted and monitored by filtering software provided by the school's ISP.
- Inappropriate websites will be blocked at school level.
- Use of Internet is subject to signing of Internet Usage Agreement
- Use of Internet for students stipulates compliance with the following rules:
 - Internet is to be used only for purposes specified by the teacher or adult in charge.
 - Personal information of any kind such as surnames, addresses and telephone numbers must not be given out online.
 - Any communication sent on the Internet must be appropriate and for educational purposes only.
 - Any inappropriate content received must be reported to a teacher at once.
 - The Internet must not be used to frighten, annoy, harass or offend another person.

The following actions are NOT permitted:

- Attempts to publish, download and view any material that is inappropriate (illegal, drug-related, pornographic, of a violent nature, contains explicit language, or contains information on hacking or other subjects which may be detrimental to the school).
- Changing settings, using other people's passwords and cyberbullying in any way, shape or form.
- Damage of equipment, software and network
- Publishing on privately owned social media (excluding the GHPS Facebook page) posts in GHPS school uniform
- Commenting on privately owned social media posts which refer to GHPS school and or staff

Implementation:

Teachers

- The guidelines outlined in this document will be communicated to the students via teachers.
- Teachers will play an active role in monitoring and directing student's Internet/ICT device use.
- Teachers will familiarise themselves with the ICT technologies being currently utilised.

Students

- Students will adhere to the guidelines for Internet use and behaviour.

Parents

- Parents will ensure that their child is utilizing the Internet and/or their ICT device in line with the school guidelines.
- Active involvement in their child's online learning in order to help them effectively use the Internet and/or ICT device.

Evaluation:

- This policy will be reviewed as part of the school's one year review cycle.

This policy was ratified by School Council June 2017