

Glen Huntly Parents' Association Charter

The Glen Huntly Parents' Association (GPA) consists of the parents and friends of the Glen Huntly Primary School (GHPS) community.

Purpose

- To raise funds for the purpose of providing amenities for the students, parents and staff of Glen Huntly Primary School.
- To promote the attributes of Glen Huntly Primary School
- To raise funds to improve the facilities and experiences for our children
- To co-ordinate social activities and functions that bring the members of our wonderful school community together.

Goals

Fundraising:

- Raise funds for specific targeted items
 - Examples of prior purchased items: 3 x Air-Conditioning units (2018); Carpets & furniture for renovated West Site learning spaces (2017 & 2018); Interactive Whiteboards, Shade Sails, Super Chuter
 - Raise funds to be used by GHPS to provide and enhance varied specialist programs offered (including but not limited to Art, Cooking, LOTE-Japanese, Music)
- Examples of Fundraising events:
 - Biennial fete (major fundraising event)
 - Weekly Cake Raffle
 - Weekly Friday Snacks (icy-poles / hot chocolate)
 - Sausage sizzles (school events, Bunnings)
 - Mother's & Father's Day stalls
- 2018 Fundraising Achievements
 - Over \$22,500 raised
- 2019 Fundraising – Potential Targets:
 - Continuing to provide improved classroom and playground facilities and reading material that are actually not funded by the Department of Education (ie classroom furniture / readers / IT equipment)
 - Continuing to support the enhancement of specialist programs
 - Bike Shed for West Site
 - East Site Staffroom upgrade
 - Musical Instruments (eg electric guitar)
 - Sports Equipment
 - WWH deeper kitchen sink
 - Additional IT devices / printers

Social Events

- Co-ordinating or supporting activities that encourage social engagement amongst our students outside of school hours
 - Family Fun Night, annual Kids' Disco
- Co-ordinating or supporting activities that encompass the cultural diversity of our school community and that build on the strong links between our school and the wider community
 - Harmony Day, Easter Raffle, Diwali Celebrations, Christmas Carols
- Co-ordinating social events that enable social engagement of the parents and friends of GHPS community outside of school hours
 - Examples of prior events: Trivia Night, Ladies Night, Rocktober

Operating Guidelines

GPA will:

- be a sub-committee of Glen Huntly Primary School council
- be an open membership group taking its membership from the whole school community
- have a member co-opted to school council.
- elect office bearers from core membership, including a convenor, secretary and treasurer
- conduct regular meetings (monthly)
 - Convenor chairs the meetings
 - Minutes circulated to all members (Secretary)
 - Action items reviewed
 - Co-ordinators of various events allocated
 - Finances reported (Treasurer)
- organise the Prep Parents morning tea on Day 1 of each new school year

Finances

The financial activity of the group will be as follow

- (i) Adopt the GHPS Cash Handling Policy and use the cash taking sheet provided by the Office
- (ii) Table a budget for costs of all GPA planned events
- (iii) Contribute to the financial budget set by School Council
- (IV) Fundraising Events Planner
- (V) Special Effort \$2000 – reviewed annually and recommendations to be endorsed by School Council