

Glen Huntly Parents' Association Charter

The Glen Huntly Parents' Association (GPA) consists of the parents and friends of the Glen Huntly Primary School (GHPS) community.

Purpose

- To raise funds for the purpose of providing amenities for the students, parents and staff of Glen Huntly Primary School.
- To promote the attributes of Glen Huntly Primary School
- To raise funds to improve the facilities and experiences for our children
- To co-ordinate social activities and functions that bring the members of our wonderful school community together.

Goals

Fundraising:

- Raise funds for specific targeted items
 - Air-Conditioning units (2018 & 2019)
 - 7 x Interactive TVs (2019)
 - 2 Robot kits for the Senior Site (2019)
 - Furniture for classrooms - \$10,000 (2019)
 - Bike Shed for West Site (\$4,000 allocated; plans to do in conjunction with Major Works throughout 2021/2022)
 - BBQs (2021)
- Raise funds to be used for Curriculum Budgets:
 - \$1,500 – English
 - \$2,400 – Maths
 - \$1,000 – Library
- Raise funds to be used by GHPS to provide and enhance varied specialist programs offered (including but not limited to Art, Cooking, LOTE-Japanese, Music)
- Examples of Fundraising events:
 - Biennial fete (major fundraising event)
 - Weekly Cake Raffle
 - Weekly Friday Snacks (icy-poles / hot chocolate)
 - Sausage sizzles (school events, Bunnings)
 - Mother's & Father's Day stalls
- 2019-2021 Fundraising Achievements
 - 2019: \$45,930 raised (including nearly \$28,000 from the Fete)
 - 2020-2021: Significantly reduced activity due to COVID restrictions
- 2022 Fundraising – Potential Targets:
 - Musical Instruments (eg electric guitar)
 - Sports Equipment
 - Contributions to new playground equipment with major works
 - Continuing to provide improved classroom and playground facilities and reading material that are actually not funded by the Department of Education (ie classroom furniture / readers / IT equipment)
 - Continuing to support the enhancement of specialist programs
 - Additional IT devices / printers

Social Events

- Co-ordinating or supporting activities that encourage social engagement amongst our students outside of school hours
 - Family Fun Night, annual Kids' Disco
- Co-ordinating or supporting activities that encompass the cultural diversity of our school community and that build on the strong links between our school and the wider community
 - Harmony Day, Easter Raffle, Diwali Celebrations, Christmas Carols
- Co-ordinating social events that enable social engagement of the parents and friends of GHPS community outside of school hours
 - Examples of prior events: Trivia Night, Ladies Night, Rocktober

Operating Guidelines

GPA will:

- be a sub-committee of Glen Huntly Primary School council
- be an open membership group taking its membership from the whole school community
- have a member co-opted to school council.
- elect office bearers from core membership, including a convenor, secretary and treasurer
- conduct regular meetings (monthly)
 - Convenor chairs the meetings
 - Minutes circulated to all members (Secretary)
 - Action items reviewed
 - Co-ordinators of various events allocated
 - Finances reported (Treasurer)
- organise the Prep Parents morning tea on Day 1 of each new school year

Finances

The financial activity of the group will be as follows:

- (i) Adopt the GHPS Cash Handling Policy and use the cash taking sheet provided by the Office
- (ii) Table a budget for costs of all GPA planned events
- (iii) Contribute to the financial budget set by School Council
- (IV) Manage Fundraising Events Planner
- (V) Special Effort \$2000 – the allocation of funds to a project determined by GPA (amount reviewed annually and recommendations need to be endorsed by School Council)