

GLEN HUNTLY PRIMARY SCHOOL

PARENT PAYMENT POLICY 2023



Dear parent/guardian,

Glen Huntly Primary School is looking forward to another great year of teaching and learning and would like to advise you of Glen Huntly Primary School's voluntary financial contributions for 2023.

Glen Huntly Primary School values all family contributions towards improving our teaching and learning environment through Parent Payment Contributions which are a key part of ensuring that our students have access to additional resources that will assist in achieving optimal goals, and the best education and support for our students.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Some of the differences made by voluntary parent contributions within our school include:

- Support and enrich the school's learning and teaching program, including STEM items, (go carts, pod cast centre)
- Deliver a range of sporting equipment (gaga pit)
- Enhance digital learning, including preservation and purchase of new devices
- Maintenance and upgrade of library and library resources
- Grounds, building and playground equipment maintenance and upgrade.
- Maintenance of soft fall, and turf
- Maintenance and replacement of air conditioners, purifiers in the classrooms.

For some educational items (e.g. devices, stationery, text books), it make sense for parents to purchase them from a third-party provider, so students can take personal ownership for use at school and/or at home.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Libby Alessi - Principal

Nicole Verginis – School Council President

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • General Classroom supplies to support engagement • Art – paint, crayons, canvas, glitter, coloured paper • Science – chemicals • Mathematics – resources, counters, numeracy blocks • English – book boxes, writing resources • Sports – equipment and maintenance of equipment • Music/Lote – language resources, maintenance, and replacement of instruments 	\$100
<p><i>Online subscriptions</i></p> <ul style="list-style-type: none"> • Athletics, PAT Math, Essential assessment (literacy/math), Compass (reports, parent/guardian communication and attendance) 	\$60
<p><i>ICT devices – provision of devices from the shared classroom sets to sustain and enhance our ICT program</i></p>	\$100
<ul style="list-style-type: none"> • Printing and photocopying of worksheets and learning materials 	\$10
<p><i>Swimming and water safety program</i></p>	\$TBA
Total Curriculum Contributions	\$270

Other Contributions - for non-curriculum items and activities	Amount
<p><i>First aid equipment to treat students and to meet student health needs -includes training of personnel, school epipens/Ventolin, icepacks, band aids</i></p>	\$20
<p><i>School grounds maintenance and improvements to ensure the school looking its best -Sports Stadium floor, Playground protection, playground safety inspections, oval maintenance.</i></p>	\$30
<p><i>Non-departmental maintenance and replacement of classroom fixtures</i></p>	\$20
<p><i>Library – support book purchases and other equipment to sustain the library as a valuable resource</i></p>	\$50
Total Other Contributions	\$120

Tax deductible contributions	
<p>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - \$50, \$100, \$150)</p>	<p>\$(parent to complete)</p>

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Educational items for students to own

Glen Huntly Primary School recommends you purchase from *Maxim Office Group* for your child to individually own and use. Attached is a list of items that the school recommends you purchase from Maxim Office Group for your child to individually own and use, however families are welcome to purchase stationary elsewhere if they wish. Please note that brands and pricing may differ with other providers
[Website Link](#)

Extra-Curricular Items and Activities – provided on a user-pays basis

Glen Huntly Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
<i>Sports Carnivals, interschool sports programs, incursions and excursions(1 per term per year level), school concert, school photos are additional charges which are set and confirmed closer to the relevant dates. They are user pays additional extra-curricular activities.</i>	\$ TBA
<i>Stomp</i>	\$ TBA
<i>Cooking</i>	\$ TBA
<i>School camp Grades 3&4</i>	\$ TBA
<i>School camp Grades 5&6</i>	\$ TBA
Total Extra-Curricular Items and Activities	\$ TBA

Financial Support for Families

Glen Huntly Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Curriculum Contributions, Other Contributions, Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Libby Alessi

Ph: 03 9571 2931 | Email: glenhuntly.ps@education.vic.gov.au

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Total

Category	Totals	Totals
Curriculum Contributions	\$ 270	\$ 270
Other Contributions <i>(Non-tax deductible)</i>	\$ 120	\$ 120
Building Fund <i>(Tax-deductible)</i>	\$ 0	\$ 50 (suggested amount)
Extra-Curricular Items and Activities	\$TBA	\$TBA
Total	\$390	\$440

Payment method

GHPS welcome any contributions to support our school. Payments can be made through the Parent Portal on Compass or over the phone with Visa or Mastercard. We do not accept cash payments.

Payments can be made from 12th December 2022.

We would appreciate contributions being received by 31st January 2023 to help with our planning and resource allocation.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential.

Child's Name: _____ Grade _____

Paid via Compass: Paid in full (Preferred Method by 31st January 2023)

Paid via Compass: Payment Plan (30th January, 24th April, 10th July, 2nd October)

Paid: VISA / Mastercard in office in full (by 10th February 2023)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY
ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.