



PREP 2024

Dear Parent/Carer,

*Glen Huntly Primary School is looking forward to another great year of teaching and learning and would like to advise you of Glen Huntly Primary School's back to school student supplies and voluntary financial contributions for 2024.*

*Based on the feedback provided to and by the Office Admin, Principal, teachers, Leadership team and GHPS School Council about the level of dissatisfaction with Maxim as the school provider, the School Council has reviewed what we will offer in 2024. In consultation and newly acquired knowledge from from the Department of Education that COS is a preferred supplier, the school will be moving to COS as our supplier.*

*The option that best meets the needs of all stakeholders will be to have the school return to a previous system which will be that the school will **bulk order classroom consumables, materials and resources**. The costing of these student items has been included in the first section. Parents/carers will not need to do any independent ordering, purchasing or wait for deliveries. Our goal is to reduce the risk of students not having their supplies as of day 1. Teachers will distribute each student's resources at school in their classroom. Teachers will help with naming resources. We will require payment for these items.*

***Other contributions:** Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

*Glen Huntly Primary School values all family contributions towards improving our teaching and learning environment through Parent Payment Contributions which are a key part of ensuring that our students have access to additional resources that will assisting in achieving optimal goals, and the best education and support for our students.*

*Some of the differences made by voluntary parent contributions within our school include:*

- *Support and enrich the school's learning and teaching program, including STEM items.*
- *Deliver a range of sporting equipment.*
- *Enhance digital learning, including preservation and purchase of new devices.*
- *Maintenance and upgrade of library and library resources.*
- *Grounds, building and playground equipment maintenance and upgrade.*
- *Maintenance of soft fall, and turf.*
- *Maintenance and replacement of air conditioners, purifiers in the classrooms.*

*For further information on the Department's Parent Payments Policy please see a one-page overview attached.*



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• General Classroom supplies to support engagement</li> <li>• Art – paint, crayons, canvas, glitter, coloured paper</li> <li>• Science – chemicals</li> <li>• Mathematics – resources, counters, numeracy blocks</li> <li>• English – book boxes, writing resources</li> <li>• Sports – equipment and maintenance of equipment</li> <li>• Music/Lote – language resources, maintenance, and replacement of instruments</li> <li>• Stationary Items</li> <li>• Curriculum Books</li> </ul>	\$245
<p><i>Online subscriptions</i></p> <ul style="list-style-type: none"> <li>• Mathletics, PAT Math, Essential assessment (literacy/math), Compass (reports, parent/guardian communication and attendance)</li> </ul>	\$70
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$100
<i>Printing and photocopying of worksheets and learning materials</i>	\$10
<i>Whole school events</i>	\$TBA
<i>Swimming and water safety program</i>	\$TBA
<b>Total Curriculum Contributions</b>	<b>\$425</b>

Other Contributions - for non-curriculum items and activities	Amount
<i>Library – support book purchases and other equipment to sustain the library as a valuable resource</i>	\$40
<i>Non-departmental maintenance and replacement of classroom fixtures</i>	\$40
<i>First aid equipment to treat students and to meet student health needs -includes training of personnel, school epipens/Ventolin, ice packs, band aids</i>	\$20
<i>School grounds maintenance and improvements to ensure the school looking its best -Sports Stadium floor, Playground protection, playground safety inspections, oval maintenance.</i>	\$30
<b>Total Other Contributions</b>	<b>\$130</b>



Tax deductible contributions	
<i><b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - \$50, \$100, \$150).</i>	<i>[\$parent to complete]</i>

### Extra-Curricular Items and Activities – provided on a user-pays basis

*Glen Huntly Primary School* offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Extra-Curricular Items and Activities	Amount
<i>School camp Grade 3&amp;4</i>	<i>\$TBA</i>
<i>School camp Grade 5&amp;6</i>	<i>\$TBA</i>
<i>Stomp</i>	<i>\$TBA</i>
<i>Cooking</i>	<i>\$TBA</i>
<i>Interschool sports programs/Sports Carnivals</i>	<i>\$TBA</i>
<i>Incursions/Excursions to be scheduled</i>	<i>\$TBA</i>
<b>Total Extra-Curricular Items and Activities</b>	<b>\$xx</b>

### Financial Support for Families

*Glen Huntly Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Libby Alessi*

Ph: 03 9571 2931 | Email: [glenhuntly.ps@education.vic.gov.au](mailto:glenhuntly.ps@education.vic.gov.au)



**Total**

Category	Totals
Curriculum Contributions	\$425.00
Other Contributions	(Non-tax deductible) \$130.00
	(Tax-deductible) \$[parent to complete]
Extra-Curricular Items and Activities	\$TBA
<b>Total</b>	<b>\$555.00</b>

**Payment method**

GHPS welcome any contributions to support our school. Payments can be made through the Parent Portal on Compass or over the phone with Visa or Mastercard. We do not accept cash payments.

Payments can be made from 12<sup>th</sup> December 2023.

We would appreciate contributions being received by 31<sup>st</sup> January 2024 to help with our planning and resource allocation.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential.

Child's Name: \_\_\_\_\_ Grade

**Paid via Compass: Paid in full (Preferred Method by 31<sup>st</sup> January 2024)**

**Paid via Compass: Payment Plan (30<sup>th</sup> January, 24<sup>th</sup> April, 10<sup>th</sup> July, 2<sup>nd</sup> October)**

**Paid: VISA / Mastercard in office in full (by 10<sup>th</sup> February 2024)**

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.