



Mobile Phone Policy

2024

GLEN HUNTLY PRIMARY SCHOOL MOBILE PHONE POLICY

Rationale

Glen Huntly Primary School (GHPS) recognises that mobile phones are an important communication tool. Some parents/guardians request that their child bring a mobile phone to school for before and after school use to provide safety and security for their child. Mobile phones can be improperly used, lost or damaged and it is important that teaching and learning be conducted in an environment free from unnecessary distractions or disruptions. Mobile phones will therefore only be permitted at school where its usage is not detrimental to students or their learning and where responsibility for its safekeeping rests with the student.

Purpose

To inform all members of our school community about the use of mobile phones at GHPS by students.

Guidelines

- Students are not to bring personal mobile phones to school unless parents have signed the attached permission form (attachment 1)
- Students must hand their mobile phone into the office at the beginning of the school day and collect it at the end. Mobile phones will be locked away for the school day. Students cannot access their mobile phones during the day. The school accepts no responsibility for replacing lost, stolen or damaged mobile phones.
- Mobile phones must be switched off during school hours when they are handed in to the office.
- Students can only use their mobile phones before or after school.
- In an emergency, students will be able to use the phone in the office to contact their parents or guardians.
- Students must not take any photographs or film other students or school community members without their consent.
- Students may not send harassing or threatening messages.
- Mobile phones must not be used in banned spaces. These include changing rooms, toilets, gyms and swimming pools.
- Mobile phones must not be used during exams or assessments.
- Students will display courtesy, consideration and respect for others when using a mobile phone.
- Misusing personal mobile phones at school or causing a nuisance will be brought to the attention of the Principal/Assistant Principal who will determine consequences.
- The Principal/Assistant Principal may revoke a student's privilege of bringing a mobile phone to school.

Attachments

1. GHPS Mobile Permission Form

Related Policies

Student Engagement and Inclusion Policy
Acceptable Use of ICT Agreement

Evaluation

This policy will be reviewed as part of the school's two-year review cycle. This policy was last updated October 2018.

Attachment 1

Glen Huntly Primary School 3703



Mobile Phone Permission Forms

Dear Parents/Guardians,

It is school policy for students not to have a mobile phone at school; however, the school understands that in some cases a student may have a valid reason for needing a mobile phone. Therefore, all students who need to have a mobile at school must fill in this permission slip stating the reasons why they need a phone at school. The class teacher and office will then have a copy of students who have parental permission to bring a phone to school.

The school accepts no responsibility for replacing lost, stolen or damaged mobile phones. Students must hand their mobile phone into the office at the beginning of the school day and collect it at the end. Mobile phones will be locked away for the school day. Students cannot access their mobile phones during the day. Mobile phones cannot be taken on school excursions or camps. iPod touch or any other form of handheld game or music player must not be brought into school. Parents will be contacted if these protocols are not followed.

PARENTAL CONSENT FORM

Name _____

Grade _____

My child needs to bring a phone to school because _____

My child understands the school protocols and agrees to abide by them.

I hereby give permission for my child to have a mobile phone at school and agree my child will follow school protocols.

Signature of Student: _____

Date _____

Signature of Parent/Guardian: _____

Date _____

Contact Phone Number _____

Please return by Monday, 19th February, 2024